

County Service Area 69 (CSA-69) - 2009 Meeting Minutes

CSA-69 Advisory Committee Meeting Minutes - February 12, 2009

CSA-69 Advisory Committee Meeting Minutes - May 14, 2009

CSA-69 Advisory Committee Meeting Minutes - September 10, 2009

CSA-69 Advisory Committee Meeting Minutes - October 22, 2009



County of San Diego

NICK MACCHIONE, FACHE
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-69 Advisory Committee
Warren Savage, Chair/-----, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-69 ADVISORY BOARD MEETING

Minutes

Thursday, February 12, 2009

Members Present

Carlisle, Allen – Santee School District
Meadows-Pitt, R.N., Mary – Sharp Grossmont
Savage, Warren – City of Santee
Smith, Rick – Lakeside Comm. Planning Group
Voepel, Mayor Randy – City of Santee

County Staff Present

Cavanaugh, Adria
Metz, R.N., Marcy
Yaghmaee, Saman

Members Absent

Chambers, Pat – Santee Chamber of Commerce
Howe, Kevin – Lakeside Union School District

Guests Present

Bingham, Jim – Lakeside Fire Protection District
Mattick, Richard – Santee Fire
Parr, Andy – Lakeside Fire

Recorder

Wander, Debbie

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, Chair, brought the meeting to order at 4:00 p.m.

II. APPROVAL OF MINUTES

MOTION made by Rick Smith, Seconded by Mayor Randy Voepel, to approve the Minutes of November 20, 2008 as submitted. MOTION carried. One abstention: Jim Bingham.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. STAFF/AGENCY REPORTS

A. Financial Report (Saman Yaghmaee)

Revenue Projection for FY 2008-09

Property Taxes: According to the Property Tax Services Division of the County, the County-wide assessed valuation is expected to decline from 15% growth in FY 2007-08 to a 2.2% growth in property taxes in FY 2008-09. This low growth rate is due to an overall decline in property values as well as an increase in foreclosures on properties. Based on a 2.2% increase in receivables and a 98% collection rate, the projected revenue from property taxes in FY 2008-09 is expected to be slightly over \$500,000.

Benefit Fee: According to the Property Tax Services Division of the County, the growth in benefit fees is expected to be 2.8% in FY 2008-09. Based on the 2.2% receivables and 98% collection rate, the projected revenue from the benefit fee is expected to be over \$2.1 million dollars.

Interest: The revenue from interest in the reserved fund in FY 2008-09 is expected to be the same as FY 2007-08 at about \$66,000.

Non-Resident Transport Fee: Total revenue from non-resident transport fees is expected to be about \$575,000 in FY 2008-09.

Resident Transport Fee: Total revenue from non-resident transport fee is expected to be about \$1,563,000 in FY 2008-09.

Year-to-Date Revenue Update

Property Taxes: The revenue from property taxes is at \$291,445, slightly higher when compared to the same period last year at \$275,496.

Benefit Fee: The revenue from the benefit fee is \$1,162,392, slightly higher when compared to the same period last year at \$1,148,850.

Interest: The revenue from interest is at \$21,615. This is slightly lower compared to the same period last year at \$29,963 due to the delay in entering revenue for the month of January.

Non-Resident Transport Fee: Year-to-Date revenue (July 1, 2008 – January 31, 2009) from the non-resident transport fee is at \$223,241. This is lower compared to the same period last year due to the delay in entering revenue for the month of January.

Resident Transport Fee: Year-to-Date revenue (July 1, 2008 – January 31, 2009) from resident transport fee is \$595,458. This is lower compared to the same period last year due to a delay in entering revenue for the month of January.

Expenditures: Total expenditures in FY 2008-09 are projected to be greater than revenue by about \$340,000. This would necessitate the use of the reserved fund for a balanced budget.

Budget and Contract: A Request for Proposal for ambulance billing and collection services has been posted on the County's Purchasing and Contracting website (Buynet).

Budget planning for the upcoming FY will be starting in early 2009. The CSA Advisory Budget Subcommittee may need to be convened prior to the next scheduled Advisory Committee meeting.

ACTION: Mr. Yaghmaee suggested meeting with the fire department representatives (Andy Parr, Lakeside and Richard Mattick, Santee) on Tuesday, February 17, 2009, then the Budget Subcommittee could meet on a later date. Andy Parr, Lakeside Fire, stated that after he, Mr. Mattick and Mr. Yaghmaee meet on February 17th, they send out by e-mail the results of their meeting to the Advisory Board members for review.

Marcy Metz, R.N., Chief, stated that the proposed resident and non-resident fee increases approved by the Advisory Committee on February 12, 2008, is expected to go to the Board of Supervisors in February or in March, 2009. This should generate increased revenue for the District.

Ms. Metz clarified that the non-resident transport fee is the same for both CSA-69 and CSA-17 and are joined in that particular piece of the County Ordinance.

The County did issue the Request for Proposal for the billing services for CSA-69. A bidders conference was held on February 11, 2009 and all bids are due in by March 19, 2009.

The CSA-17 Citizens' Advisory Committee approved the recommended fee revisions on December 12, 2008. The Ordinance is projected to go to the Board of Supervisors on February 24, 2009.

Discussion ensued regarding East County Fire still having a seat and being an entity on the CSA-69 Advisory Committee. It was suggested that possibly San Miguel Fire would be taking East County Fire's place. Ms. Metz added that this could be a matter of revising the Bylaws to reflect the name change. **ACTION:** Chairperson Savage asked County staff to review and report back.

B. Agency Reports

Lakeside Fire: Lakeside has been experiencing an increase in the number of calls which is quite often due this time of the year to the rainy season. The number of mutual aid calls has also increased which is being reviewed.

Santee Fire: Nothing new this reporting period.

D. Administrative Report/Medical Director's Report (Marcy Metz, R.N., Chief)

Emergency department visits have increased recently but the flu season has been mild so far. Surveillance activities continue.

County EMS is proceeding in developing a Stroke system in San Diego County. Letters have gone out to Chief Executive Officers of San Diego hospitals regarding participation in the system. Those hospitals that are currently Joint Commission certified for Stroke will not need to be surveyed as the Joint's accreditation is accepted. Hospitals who desire to receive suspected stroke patients will be surveyed by the County. Sharp Grossmont is certified as is Alvarado.

The Cardiac Advisory Committee met in January, 2009 and that system has been in operation for one and one-half years now. The average door-to-balloon time is now 57 minutes. Chairperson Savage and Mayor Randy Voepel highly recommended disseminating this positive information to the community throughout the District.

County EMS policies and procedures for paramedics and EMT's which take effect July 1, 2009, are being reviewed by the Base Station Physicians' Committee. Some minor revisions are anticipated. Increased tourniquet use is being considered.

V. ELECTION OF CHAIR AND VICE-CHAIR FOR 2009

MOTION made by Mayor Randy Voepel, Seconded by Rick Smith, to re-appoint Warren Savage as Chair for 2009. MOTION carried.

MOTION made by Rick Smith, Seconded by Allen Carlisle, to appoint Mayor Randy Voepel as Vice-Chair for 2009. MOTION carried.

VI. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Board meeting was scheduled for Thursday, May 14, 2009, 4:00 p.m. at the Lakeside Fire Department Administrative Office, 12365 Parkside Street, Lakeside, CA.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS



County of San Diego

NICK MACCHIONE, FACHE
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

CSA-69 Advisory Committee
Warren Savage, Chair/Mayor Randy Voepel, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-69 ADVISORY BOARD MEETING

Minutes

Thursday, May 14, 2009

Members Present

Carlisle, Allen – Santee School District
Chambers, Pat – Santee Chamber of Commerce
Howe, Kevin – Lakeside Union School District
Meadows-Pitt, R.N., Mary – Sharp Grossmont
Smith, Rick – Lakeside Comm. Planning Group
Voepel, Mayor Randy – City of Santee

County Staff Present

Cavanaugh, Adria
Pate, R.N., Rebecca
Yaghmaee, Saman

Members Absent

None

Guests Present

Baker, Chief Mark – Lakeside Fire
Coyle, Ken – Lakeside Fire Protection District
Jackman, Larry – East County Fire
Mattick, Richard – Santee Fire
Parr, Andy – Lakeside Fire

Recorder

Rupp, Merle

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Mayor Randy Voepel, Vice-Chair, brought the meeting to order at 4:00 p.m. Chairperson Warren Savage was unable to attend due to another commitment.

II. APPROVAL OF MINUTES

MOTION made by Mayor Randy Voepel, Seconded by Kevin Howe, to approve the Minutes of February 12, 2009 as submitted. MOTION carried.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. STAFF/AGENCY REPORTS

A. Financial Report (Saman Yaghmaee)

For fiscal year 2008-09, tax revenue was \$483,332, income from benefit fee \$2,050,803, income from interest \$30,393, income from non-residents \$347,405, income from residents \$1,050,580 for a total revenue of \$3,962,513. Data has not yet been compiled for the months of May and June, 2009.

The Request for Approval (RFP) process has been on-going and a new collection provider or the current one will be chosen July 1, 2009.

Total revenue budgeted for fiscal year 2009-10 is \$5,441,048, with that amount being about \$116,000 less than expenditures. Transport fees comprise 45% of revenue for CSA-69.

Composition of a board letter to raise the rates for non-residents continues and is anticipated to be finalized and go before the Board of Supervisors for approval on June 16, 2009. The proposed changes are:

- 1) A fee increase per ambulance transport from \$820 for advanced life support and \$720 for basic life support to a rate of \$1,050 for both the non-residents and visitors of both CSA-69 and CSA-17;
- 2) A fee increase per ambulance transport for advanced and basic life support from \$575 to \$900 for residents of CSA-69; and
- 3) An additional \$6.00 increase per mile for transport.

MOTION was made by Pat Chambers, Seconded by Kevin Howe, to approve the proposed budget for 2009-10 for CSA-69. MOTION carried.

B. Budget Subcommittee Report

The subcommittee met and discussions went well.

C. Administrative Report/Medical Director's Report (Rebecca Pate, R.N.)

Dr. Haynes, Medical Director and Marcy Metz, R.N., Chief were both away at college graduations for their children this meeting date and unable to attend.

EMT-Basic Optional Skills Policies: In April, 2009, the Emergency Medical Care Committee approved three policies regarding EMT Basics (EMT-B) with some new optional skills. The State is currently involved in revising the Advanced EMT regulations. The EMT-B with Optional Skills will be able to give medications such as Narcan for overdoses and nitroglycerin for chest pain in lieu of no advanced life responder.

2009 Policies and Procedures: The 2009 policies and protocols for paramedics, EMT's and mobile intensive care nurses were completed and will go into effect July 1, 2009. The new CD with these policies and protocols will be available tomorrow, May 15, 2009. Some of the new skills for ALS (advanced life support) providers include using tourniquets for specific circumstances, the use of Zofran, an anti-nausea medicine, the King airway which can be used as an alternative to the combitube, and the use of intranasal medications.

H1N1 (swine flu) Update: Interest in the H1N1 flu first surfaced on April 21, 2009 when two patients were diagnosed in San Diego County as well as one case in Imperial County. On that date, San Diego and Imperial Counties released a joint media press release notifying the public about the cases. County EMS sent out a media release to the agencies and hospitals and provided the information about the Center for Disease Control (CDC) website. On April 26, 2009, the federal government declared an emergency and EMS sent out EMAN (Emergency Medical Alert Network) and CAHAN (California Health Alert Network) updates. EMAN is the local notification system which will convert to CAHAN this summer. Regular phone conferences with California Emergency Medical Services Authority (EMSA) and local EMS agencies (LEMSA's) began that day. On April 28, 2009, the Governor declared a public health emergency. By the Governor making that declaration, certain medications for Public Health were able to be distributed. County EMS accessed the Strategic National Stockpile for Tamiflu and it was distributed to hospitals, clinics and drive-through pharmacies so private physicians could write prescriptions that could be accessed by patients. Guidelines were distributed to the dispatch agencies as well. A power point training was distributed regarding basic information on how to prevent the spread of the H1N1 flu. Dr. Haynes authorized the use of Zofran a medication to reduce nausea, as approved by Steven Tharratt, M.D., Director, State EMSA office. County EMS opened up its' Medical Operations Center (MOC) for surveillance and communication. On-going surveillance continues through County Public Health Epidemiology.

Andy Parr, Lakeside Fire, thanked Dr. Haynes for sitting down with the County EMS Fire Chiefs EMS Section with information that made everyone feel more comfortable regarding H1N1 and this information was then disseminated to the first responders.

D. Agency Reports

Lakeside Fire: The H1N1 flu kept Lakeside Fire busy for several weeks. Calls have increased approximately 10%.

Santee Fire: The swine flu was an excellent opportunity for Santee Fire to practice for future events. Three new staff will be hired July 1, 2009 and possession of a new ambulance will take place around July 1st.

E. Medical Director's Report

Covered in Administrative Report above.

V. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Board meeting was scheduled for Thursday, September 10, 2009, 4:00 p.m. at the Lakeside Fire Department Administrative Office, 12365 Parkside Street, Lakeside, CA.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS



County of San Diego

NICK MACCHIONE, FACHE
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-69 Advisory Committee
Warren Savage, Chair/Mayor Randy Voepel, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-69 ADVISORY BOARD MEETING

Minutes

Thursday, September 10, 2009

Members Present

Carlisle, Allen – Santee School District
Chambers, Pat – Santee Chamber of Commerce
Howe, Kevin – Lakeside Union School District
Meadows-Pitt, R.N., Mary – Sharp Grossmont
Savage, Warren – City of Santee
Smith, Rick – Lakeside Comm. Planning Group
Voepel, Mayor Randy – City of Santee

County Staff Present

Cavanaugh, Adria
Smith, R.N., Susan
Yaghmaee, Saman

Members Absent

None

Guests Present

Baker, Chief Mark – Lakeside Fire
Coyle, Ken – Lakeside Fire
Jackman, Larry – San Miguel Fire
Larkin, Brent – Lakeside Fire
Parr, Andy – Lakeside Fire
Randazzo, Michael – Lakeside Chamber of Commerce

Recorder

Rupp, Merle

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves.

II. APPROVAL OF MINUTES

MOTION made by Allen Carlisle, Seconded by Pat Chambers, to approve the Minutes of May 14, 2009 as submitted. MOTION carried.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. STAFF/AGENCY REPORTS

A. Financial Report (Saman Yaghmaee)

Property Tax Revenue: Revenue from the Property Tax has increased by 5.1% to \$526,796 in Fiscal Year 2008-09. The growth rate is lower than the budgeted amount of \$569,933 due to an overall decline in property values as well as an increase in foreclosures on properties.

Interest Revenue: Revenue from Interest on Reserve was lowered by 55% compared to \$36,295 in Fiscal Year 2008-09 and by 38% compared to the budgeted amount of \$58,100.

Benefit Fee Revenue: Revenue from the Benefit Fee increased by 2.4% to \$2,151,888 in Fiscal Year 2008-09. The growth rate is just about the same as the budgeted amount of \$2,151,739.

Resident Transport Fee: Total revenue from Resident Transports increased by 12.1% to \$1,615,565 in Fiscal Year 2008-09 and by 3.4% compared to the budgeted amount of \$1,563,000.

Non-Resident Transport Fee: Total revenue from Non-Resident Transport Fee increased by 8.1% to \$548,096 in Fiscal Year 2008-09.

Total Revenue: Total Revenue increased by 5.9% to \$4,878,640 and by 1.3% compared to the budgeted amount of \$4,815,972.

It was requested that the budget figure sheets be in larger and darker print next time and sent out by mail if necessary.

Chairperson Warren Savage stated that he felt the County is making sure the billings are being looked at properly and very much appreciated it. He also asked for a breakdown on what type of incidents occur in CSA-69.

Pat Chambers, City of Santee added that he has monitored the budget for quite some time and is very pleased with how it has developed and appreciates the work that goes into it.

Kevin Howe, Lakeside Union School District, thanked Mr. Yaghmaee for presenting the budget material so articulately and it is much easier to digest.

Concern was voiced about teachers having to bring in antibacterial cleaners to schools instead of the school district providing them. **ACTION: Ms. Smith will discuss with Dr. Haynes.**

B. Administrative Report/Medical Director's Report (Susan Smith, R.N.)

Marcy Metz, R.N., Chief and Bruce Haynes, M.D., EMS Medical Director, are currently attending a recognition event for the 25th Anniversary of the Trauma System in San Diego County at Scripps La Jolla and were unable to attend this meeting. A 25-minute video produced by the County Television Network has been developed on this subject. The County Board of Supervisors will also do a formal proclamation on September 15, 2009.

The State EMS Commission will be in San Diego on September 23, 2009 at the Doubletree Inn in Mission Valley to discuss the EMT 2010 Project. A state-wide registry for EMT's will be established requiring a criminal background check for EMT's. The new regulations will go into effect July 1, 2010.

Medical personnel will be expected to wear N-95 masks in treating H1N1 patients in the field. Plans are being worked on in County Public Health on how to handle emergency departments that may be overwhelmed from H1N1 patients this year. Presently the H1N1 vaccine does not appear to be available until October, 2009.

Wilma Wooten, M.D., County Public Health Officer, is giving a presentation on H1N1 to the San Diego Healthcare Disaster Council on September 11, 2009.

Seasonal flu shots are available now. H1N1 vaccine may require two shots. Paramedics may have their scope of practice extended so they can give H1N1 shots. The top tier priority for receiving the flu shots are pregnant women, household contacts and care givers for children, health care and emergency medical service personnel, persons six months to 24 years of age, then persons between 25 and 64 years of age with a higher risk of complications.

Second tier priority for vaccines are people ages 25 to 64 with underlying medical conditions and Tier Three are people 65 years and older. County EMS staff highly recommends people get vaccinated with both flu shots.

Chairperson Savage stated that it is disappointing that people who have volunteered for positions on the Advisory Board are not being appointed in a timely manner. It was later explained that the County Clerk of the Board of Supervisors has stopped appointing advisory board members, but no one informed staff at County EMS regarding this after letters of appointment and applications had been submitted.

C. Agency Reports

Santee Fire: Richard Mattick not available to attend.

Lakeside Fire: Agencies are status quo. There is a small uptick in calls during the summer months. Lakeside Fire transported 4,300 people to hospitals in 2008.

D. Medical Director's Report

Discussed in Administrative Report.

V. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Board meeting date was later changed from November 12, 2009 to Thursday, October 22, 2009, 4:00 p.m. at the Lakeside Fire Department Administrative Office, 12365 Parkside Street, Lakeside, CA.

MOTION made by Pat Chambers, Seconded by Kevin Howe, to adjourn the meeting at 5:00 p.m. MOTION carried.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS



County of San Diego

NICK MACCHIONE, FACHE
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

CSA-69 Advisory Committee
Warren Savage, Chair/Mayor Randy Voepel, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-69 ADVISORY BOARD MEETING

Minutes

Thursday, October 22, 2009

Members Present

Bingham, James – Lakeside Fire Protection Dist.
Carlisle, Allen – Santee School District
Chambers, Pat – Santee Chamber of Commerce
Meadows-Pitt, R.N., Mary – Sharp Grossmont
Randazzo, Michael – Lakeside Chamber of Commerce
Savage, Warren – City of Santee
Smith, Rick – Lakeside Comm. Planning Group

County Staff Present

Cavanaugh, Adria
Metz, R.N., Chief, Marcy
Smith, R.N., Susan
Yaghmaee, Saman

Members Absent

Howe, Kevin – Lakeside Union School District
Voepel, Mayor Randy – City of Santee

Guests Present

Mattick, Richard – Santee Fire
Parr, Andy – Lakeside Fire

Recorder

Rupp, Merle

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves.

II. APPROVAL OF MINUTES

MOTION made by Jim Bingham, Seconded by Pat Chambers, to approve the Minutes of September 10, 2009 as submitted. MOTION carried.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. STAFF/AGENCY REPORTS

A. Financial Report (Saman Yaghmaee)

Property Tax Revenue: Revenue from the property tax is at \$15,658 for the 1st quarter of the fiscal year. Property tax revenues show up in the 3rd and 4th quarters.

Benefit Fee Revenue: Revenue from the benefit fee is only \$24 at this time. Similar to property taxes, benefit fee revenues show up in the 3rd and 4th quarters.

Interest Revenue: There is no interest revenue during the 1st quarter.

Revenue and Non-Resident Transport Fee Revenue: Total revenue from transport fees during the 1st quarter are significantly higher than previous fiscal years due to the increase in user fees and the proactive approach in collecting incomplete patient information from the billing agency.

Total Revenue: Is expected to increase by 11.5% in fiscal year 2009-10. If all expenditures reach the maximum budgeted amount, it will necessitate the use of the reserve fund of about \$70,000.

Cash Reserve: Cash reserves are about \$1,260,000.

New Billing Agency: A new contract has just been established with Wittman Enterprises, Inc. which will begin October 1, 2009. The former company, ADPI, is still focusing on old accounts.

Chairperson Savage thanked both the Cities of Santee and Lakeside for keeping their costs down.

1. Budget Update

Chairperson Savage requested a financial report for the 1st quarter be sent out by the end of December, 2009 as he wants the CSA-69 Budget Subcommittee to be meeting in early February, 2010.

B. Administrative Report (Marcy Metz, R.N., Chief)

1. Amendment to the Bylaws

Marcy Metz, R.N., Chief, County EMS, explained that a bylaws change was necessary to remove the East County Fire Protection District as having a membership seat and replacing it with the San Miguel Fire Protection District which incorporated it into San Miguel, requiring a County Board Letter.

MOTION made by Allen Carlisle, Seconded by Pat Chambers, to approve the CSA-69 Bylaws change. MOTION carried.

2. Membership Composition

Chairperson Savage read the list of current entities represented on CSA-69.

C. Agency Reports

Santee Fire: Santee Fire will be hiring three new personnel near the middle of November, 2009 who will attend a 3-week in-house academy followed by their ride-along assessment shifts. Should be regular employees by mid-January, 2010.

One paramedic unit was sent to Washington State to have a re-chassis done and should be returned by January, 2010. Santee Fire has experienced lots of problems with the 6.0 liter engines. Now going to the F-450 models with 6.4 engines.

ACTION: Chairperson Savage requested a slide show presentation that shows status reports of what types of runs CSA-69 experiences which has been very enlightening in the past.

Lakeside Fire: Personnel just completed receiving their annual flu shots and tuberculosis testing.

Patients are being transported to whatever destination they would like to be taken to as often as possible, even though it may not be the closest hospital, placing transporting vehicles out of service longer and adding many more miles. Ambulances are registering about 5,000 miles per month. A new ambulance is having to be purchased every year as a capital improvement cost. **ACTION: Chairperson Savage requested that this be an agenda item for the next CSA-17 meeting of February 11, 2010.**

D. Medical Director's Report (Marcy Metz, R.N., Chief)

County EMS has been intensely involved in H1N1 activities. As of yesterday, the total number of cases in San Diego County was 1,451 hospitalized patients with 369 deaths nation-wide. Over 20 schools have been reported to have outbreaks. Plans are in place for extended clinic hours once the vaccine arrives and other mass vaccination sites such as POD's (Points of Dispensing).

County Public Health continues to work on its' Healthcare Capacity Plan, which prepares hospitals and providers to make changes if necessary if the County is severely inundated with patients. Each year the County Public Health Officer requests waivers from the Jury Commissioner to postpone jury duty for first responders and other health care related workers. Cal-OSHA recently came out with guidelines stating that health care workers with the flu do not have to be off work for seven days, but 24 hours from being fever-free. Paramedics can give shots to other paramedics but not to the general population.

V. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Board meeting was scheduled for Thursday, February 11, 2010, 4:00 p.m. at the Lakeside Fire Department Administrative Office, 12365 Parkside Street, Lakeside, CA.

MOTION made by Pat Chambers, Seconded by Jim Bingham, to adjourn the meeting at 4:30 p.m. MOTION carried.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS